



OPEN TO INTERNAL AND EXTERNAL CANDIDATES

Position Title : **Project Manager**

Duty Station : **Khouribga, Morocco**

Classification : **Official, Grade PU**

Type of Appointment : **Special, nine months with possibility of extension**

Estimated Starting Date : **March 01, 2008**

Closing Date : **February 14, 2008**

Reference Code : **SVN 2008 / 12 (O) Ext**

IOM has a proactive recruitment policy to increase the representation of nationals of non-represented member states. Qualified applicants from the following countries will be favorably considered:

Angola, Bahamas, Belize, Cameroon, Cape Verde, Cyprus, Dominican Republic, El Salvador, Estonia, Gabon, Gambia, Guinea-Bissau, Jamaica, Luxembourg, Madagascar, Malta, Mauritania, Montenegro, Morocco, Nepal, Nigeria, Paraguay, Rwanda, Slovenia, Yemen

General Functions:

Under the overall supervision of the Regional Representative (MRF Rome) for the Mediterranean Region, under the direct supervision of the Chief of Mission in Rabat and in close coordination with the CT Unit in Rome, the successful candidate will be responsible for the management and the implementation of the SALEM project (Solidarité Avec les Enfants du Maroc).

In particular s/he will:

1. Liaise with relevant national and local counterparts as well as all other actors involved in project activities. Ensure proper synergies with other IOM/UN/NGO projects in the same area of intervention.
2. Set up a Plan of Action in coordination with IOM Rome and the Italian Cooperation representatives.
3. Coordinate the action with relevant partners and experts to carry out a research on the impact of migration in the origin communities in Morocco, in close cooperation with the CT Unit in Rome.
4. Provide technical assistance measures to the Moroccan authorities dealing with the protection of minors - in particular the Entraide Nationale - along with their requests as well as the project overall objectives.
5. Ensure appropriate donor visibility throughout the project duration. Travel within the country and in particular Casablanca, Rabat, Tanger, Beni Mellal, Fki Ben Saleh, to promote, ensure coordination, liaise, identify new partners, set up cooperation mechanisms for project implementation and sustainability.

6. Regularly monitor and measure project implementation progress, identify any obstacles or delays in a timely fashion and take prompt corrective actions as necessary.
7. Review and approve project disbursement requests to ensure there are no unauthorized or irregular disbursements or misuse of funds. Monitor and ensure that project expenditure remains within approved project budget levels.
8. Provide narrative and financial reports every six months and a final, general report within three months after project completion.
9. Coordinate the action of relevant partners and experts for:
 - The elaboration and dissemination of information material on the project activities and aims;
 - The creation of an information desk on the project activities and aims;
 - The set-up of training measures targeting social workers/assistants/NGOs/local representatives of Entraide Nationale;
 - The identification of appropriate measures to ensure school reinsertion of drop-out minors at risk of smuggling/trafficking;
 - The support to professional training, the orientation to and insertion in the local labour market of youth (16-18 years) at risk of smuggling/trafficking;
 - The implementation of activities of social animation of youth of the local community;
 - The implementation of social work with marginalized families in the territory whose underage members may be vulnerable to smuggling/trafficking.
10. Perform such other duties as may be assigned.

Desirable Qualifications:

Education and Experience

a) University degree in Social Sciences, Social Assistance, Sociology, Anthropology and other equivalent studies; b) five years of experience in the field of children's rights, prevention of social exclusion, social work with marginalized groups, social work with families, building social assistance systems for children protection/assistance, previous experience in the Maghreb an asset.

Competencies

a) Good knowledge of project formulation, administration, management and evaluation; b) familiarity with financial management; c) excellent writing, communication and negotiation skills, and the ability to establish working relationships with governmental authorities, other national/international institutions and NGOs; d) ability to prepare clear and concise reports; e) excellent analytical skills, including the ability to perform a variety of conceptual analyses required for the development, implementation and evaluation of projects; f) effective resource management skills; g) personal commitment, drive for results, efficiency, flexibility, respect for diversity and strong organizational skills; h) ability to work effectively and harmoniously in a team and with colleagues from varied cultures and professional backgrounds; i) good level of computer literacy; j) excellent driving skills (with valid driver's license).

Languages

Thorough knowledge of English, Italian and French. Fluency in Arabic an asset.

NOTES:

1) The tenure of contract of staff members holding a regular contract will remain unchanged.

How to apply:

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by February 14, 2008 at the latest, referring to this advertisement.

For further information, please refer to: <http://www.iom.int/jahia/Jahia/pid/165>

In order for an application to be considered valid, IOM only accepts online profiles duly filled in and submitted with a cover letter not more than one page specifying the motivation for applications.

Only shortlisted candidates will be contacted. You can track the progress of your application in your personal application page in the IOM e-recruitment system.

Posting period:

From 24.01.2008 to 14.02.2008

Requisition: SVN 2008 / 12 (O) Project Manager - Khouribga, Morocco (51297443) Released

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